26 February 2016

Notes of a meeting of Burgh le Marsh Town Council held in the Wesley Community Room, Burgh Methodist Church, Jackson’s Lane, Burgh le Marsh, at 7.00 pm on 26 February 2016

Present:

Councillor N Cooper: Chairman.

Councillors:  P Cooper, D Fenton, E Garwood, M. Halls, M Martin and B Waite

Press:  The press was not represented.

Public:  Five members of public, and PCSO J. Richardson, attended the meeting.

322.15 Public Forum.

Cllr. Halls left the meeting for 3 minutes during the below item.

A local resident (Library Cttee Chairman S. Carr) noted she was pleased to see everything is moving forward now after some ups and downs. She updated on recent developments, including:

- Earlier this month, the Community Complex boiler pipe leaked overnight and caused minor damage to the room. The heaters were left on to dry out the room which necessitated the Centre to be closed for one Thursday but it reopened on the Saturday.
- Fire guards are being ordered to go around the heaters in the interest of safety.
- Mr. S. Allison still hasn’t closed down the administration of the original Burgh Reading and Development Centre Facebook page. The Chairman noted that because Mr. Allison had opened it there were no real grounds for getting the page back but the Council will take further advice on resolving this including asking Facebook to request Mr. Allison to take the page down as recommended by a member of public.
- The new sign at the front entrance of the building will be sorted by Jim Moss and Cllr. Martin; the sign on the front of building is to be replaced soon.
- Still having huge problems with the computer crashing; LCC advised they are looking into it but it is taking time to resolve. It is an LCC issue and only their administrators can correct it. The Council agreed to follow up with an email to LCC’s Nick Worth and copy in LCC Cllr. C. Pain. On 1st April, Greenwich Leisure Limited will take over administration of the project for LCC hence the computer issue could still take time to correct. The problem makes extra work for the volunteers. Cllr. Halls supported Chairman Carr’s remarks about the computer problems.
- Recently met with LCC Library Development Officer Brenda Bainbridge, witnessed signing and hand-off of the grant applications. The volunteers have been without funds thus far and expended their own on small items. It was agreed to agenda approval of a Section 137 payment to provide a petty cash float for the Centre.
- Cllr. Fenton noted Burgh’s involvement with East Midlands in Bloom competition and inquired whether he could have the judges view the before and after story of the Centre. Chairman Carr agreed to this and a meeting will be set to discuss this.

PCSO J. Richardson noted

- Pete Cobley has now retired from the Neighbourhood Policing Team. The Council noted he had served the town well and will indeed be missed. Cllr Cooper asked whether he’ll be replaced; she noted he had only retired a fortnight ago. It was noted Burgh is pleased to see PCSOs in Burgh and are pleased with Jane and Pete’s work in this community.
- Recent incidents of begging have been noted; names have been forwarded, and the issue has been clamped down. PCSOs have been patrolling Burgh lately and will continue to do so.
- Re dog fouling, she and the dog warden recently conducted patrols for hour and a half and actually cleansed the area of fouling instances; she noted they desperately need more information to address the problem and help educate dog walkers. A patrol has been organised for next week.
- Caravan Park Watch. There are 19 parks in this area; since the season close-down one static caravan in Burgh was targeted after the TV was left on view in the van; 7 touring caravans in Croft were also targeted and along with another Burgh site; 2 arrests have been made and those cases are ongoing.
- Farm Watch. Farmers are urged to log their property and property mark it. The police are really pushing property marking because it helps with recovery of stolen property; if property is marked and seen in a burglar’s own home then it can be recovered and action
taken against the perpetrator. The police are looking to organise a property marking and awareness event in Burgh Market Place.

- Lincs Alert. – Encouragement was given to sign up to this important and informative service. Cllr Waite echoed the usefulness of the service,
- Hare coursing has been an issue moreso along the Wainfleet and Croft side of the area but not so much in Burgh. A few arrests have been made recently. It was strongly advised to never approach the hare coursers but simply to report them,
- Neighbourhood Panel meetings are held four times per year. The next meeting is on 13 April 2016; if councillors want to come, then they should contact Jane. She’ll get new team posters out with updated contact details.
- The Polish workers staying at the Chestnuts for the plant cutting season have been raised to the awareness of this council; it was asked if this matter and area could be patrolled more closely by the Police. Jane noted the police are aware. A local resident further noted that two men were reported as searching out around the sheds at rear of The Bell Hotel. Community awareness has also been raised via the websites drawing some 7,000+ hits.
- A local resident noted there was a large pile of dog fouling at the corner of Walls Avenue and Chapman Avenue. They were advised to phone ELDC and ask they pass the information on to Sue the dog warden. It was felt the sprayed stencil on the ground seems to be a helpful deterrent. It was noted that if residents make a statement, then the dog warden can approach the offenders with a bit of advice.

PCSOn Richardson left the meeting.

323.15 Chairman's Remarks and Matters Arising from the Public Session.
- County Linx Radio (Andrew Ayres). It was agreed to ring County Linx (Andy Ayres) to get the activity bus to come to Burgh. The bus is fully maintained by Stagecoach buses free of charge and run by volunteers; it receives a small amount of funding via advertising and donations.

324.15 Matters Arising from the Public Session.
The following were recapped for action in respect of the Burgh le Marsh Reading and Development Centre:
- A letter to Facebook requesting close down of the old Reading & Development Centre page.
- A letter to LCC regarding the Reading & Development Centre computer issues.
- An agenda item for a Section 137 payment to make money available for use by the Centre.

325.15 Apologies
Apologies had been received from Cllrs i) M. Jackson owing to a funeral in Nottingham, and ii) J. Brookes due to working late and iii) R. Gandecha owing to his child’s illness.

326.15 Declaration of member’s interest.
No interests were declared.

327.15 Requests for dispensations.
It was noted the dispensation for financial and precept matters was agreed; no further requests were made.

328.15 Notes of the Meeting of the Town Council on 29 January 2016.
The notes of the Meeting of the Town Council on 29 January 2016, were approved as a true record, and it was therefore resolved that these be adopted as the minutes.

329.15 Clerk’s Report & Action Sheet.
1. **Baptist Church.** In connection with its outline planning application for 6 no, dwellings on its land at Ingoldmells Road, the church has invited neighbouring residents to attend an open house Q&A on the plans on Saturday at 2 pm; Councillors are welcome to attend.

2. **Annual Town’s Meeting.**
   a. This has been rescheduled from Tuesday 1st March to Tuesday 3rd May 2016 to coincide with a public consultation on potential new council office and meeting room provision at the Baptist Church; the Wesley Room is to be confirmed as the venue.
   b. The public consultation for new office option is to be approved at 18 March 2016 meeting; the consultation forms will be printed and distributed with the Council newsletter.
   c. The Council newsletter is to be approved at 18 March 2016 meeting; distribution is scheduled for late March/early April.

3. **Meeting date changes (due to Bank Holiday weekends):** It was agreed to change the date of the March meeting from Friday 25 March (Good Friday Bank Holiday) to Friday 18 March.
4. **Flagpole.** The parts have been purchased and the Clerk is following up Mr. Fravigar and his team to confirm an installation date next week. The team have been advised by the Chairman it may be necessary to drill hole a to pull the dee link through to allow rigging of the rope.

5. **The Queen’s 90th Birthday Beacons.** (Fenton/Halls)
   a. Permission has been granted by the landowners for use of the field on condition that only two persons are present on the field at any one time due to the possible presence of the beasts in the field.
   b. Cllrs. Fenton and Halls will be meeting with the local fire officer and checking with ELDC to ensure health and safety requirements are met. Cllr. Halls will contact the landowners to see if the cows can be off the field during the event.
   c. The time for lighting the beacon is to be advised by HM The Queen’s office.

6. **EMIB.**
   a. Town entrance gates. The Chairman will select a date to put in indicator pegs and meet w/LCC to ensure the positioning of the gates avoids disturbance to any underground cables. A Highways Ticket is needed to be able to do this work – local contractors will be approached. Mr. D. Hewison will pay for supply and fitting of posts and gates including digging holes, and will send a work gang to paint the gates.

   **Cllrs. N. and P. Cooper and E. Garwood declared a personal interest in the below item being members of the Burgh le Marsh Twinning Association and abstained from the vote the proceeded the discussion.**

   b. Station Road sign. LCC’s letter requesting a £75 contribution to include the twinning information on the replacement sign at the western entrance of Burgh (given the irreparably poor condition of the existing sign) was noted. In the interest of acknowledging the deepening relationship with the twinned town Beaumont-sur-Sarthe and promoting same as a tourism asset, it was **resolved** to pay to LCC the £75 needed to include the twinning element on the new village nameplate to be erected.

   c. Decorative town sign at Lyndhurst Roundabout. The sign was originally installed by a company from Croft that no longer does this type of work. Efforts to locate a firm or artist for this specialist work proved unfruitful until Skegness Councillor and artist John Byford recommended local artist Steve Gould of Croft as appropriately skilled to remove, repaint and remount the sign. Accordingly, Mr. Gould has reviewed the sign and will quote for the work which could funded from the tourism budget.

7. **Footbridge near Cock Hill.** Originally installed through a HERS Project under ELDC Conservation Officer Robert Walker via public grants and top up contributions from this council, this now needs to be painted. It was agreed to contact Mr. Walker to determine whether any guarantees covered the railings or even if the original company can do the correction work.

8. **Contacting the Clerk.**
   a. The Clerk is receiving residents’ and councillors’ calls ok on the mobile and home phone, however, she requested that her mobile number be given freely and not the home number due to her husband’s shift working patterns.

9. **RWE Triton Knoll Wind Farm.** Final round of questions put by Examination Authority – responses and any new general statements due Monday 29 February 2016.

10. **Road sign – Burgh Le Marsh at A158 Gunby.** Cllrs. This was handled above under “EMIB”; it was agreed to pay £75 to include twinning element on the new village nameplate.

**One member of public left the meeting during this item.**

The contents of the Action Sheet were also noted with actions as named above.

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**330.15 Financial Report.**

It was **resolved** to:

1. Approve proposed expenditure in accordance with the report schedule summarised as follows:
ALL ACCOUNTS -  
Between 17/12/2015 and 26/02/2016 (Current period: 30/01/2016 – 26/02/2016)

<table>
<thead>
<tr>
<th>Num</th>
<th>Date</th>
<th>VAT %</th>
<th>Net</th>
<th>VAT</th>
<th>Amount</th>
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<td></td>
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<td>-1695.77</td>
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</table>

2. Note the current financial position and commitments as follows.

ACCOUNTS 
LLOYDS TSB
The attached Statement details expenditure and income from date of last report to 26 February 2016. The statement’s ‘Running Balance’ assumes all issued cheques have been cashed, and includes September income as follows:

Bank interest 0.03

The ‘Running Balance’ doesn't account for the following transactions yet to be confirmed by receipt of February statements:

INCOME

EXPENDITURE (Other than approved cheques)

<table>
<thead>
<tr>
<th>Direct Debits</th>
<th>Expected Debit Date</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>ELDC - Council Chamber Rent (retrospective approval)</td>
<td>27/01/2016 (cleared)</td>
<td>26.00</td>
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<tr>
<td>BT (Telephone account)</td>
<td>25/02/2016</td>
<td>56.08</td>
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</tbody>
</table>

ELDC (Council Chamber - rent) 29/12/2015 cleared 26.00
E.ON (Tinkers Green - electricity) 27/11/2015 28.90
E.ON (Council Chamber - electricity) 26/11/2015 52.76

ONGOING ACCOUNTS

Diamond Jubilee Commemorative Badge Receipts (to date) 88.00

OUTSTANDING INVOICES (current year)

<table>
<thead>
<tr>
<th>Invoice/number</th>
<th>Amount</th>
<th>Paid</th>
<th>Balance</th>
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<td>0.00</td>
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</table>

NOTTINGHAM BUILDING SOCIETY

Current balance = 56,629.02

RING-FENCED SUMS
### Current balances

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<tr>
<th>Fund</th>
<th>Balance 31/3/2015</th>
<th>Allocation 2015/16</th>
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<td>38,438.01</td>
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</table>

3. Designate Cllrs. E. Garwood and B. Waite to sign the cheques in respect of the approved expenditure in accordance with the report schedule.

### 331.15 Correspondence.

**SCHEDULE A** items noted as received were as follows:

1. **Rural Services Network.** Weekly newsletter. Forwarded via email; hard copy upon request.
2. **MP Matt Warman.** Notice of local area surgeries (by appointment only): 1) 12 Feb. 10 am – 12 pm, Boston; 2) 18 March 10 am – 12 pm, Stickney; 3) 22 April 10 am – 12 pm, Boston; 4) 20 May 10 am – 12 pm, – Little Steeping; and 5) 17 June 10 am – 12 pm, Boston.
3. **Lloyds Bank.** Notice of change to account type from Club Share to Treasurers’ Account; no material change.
4. **T.E.D.** Notice of six year Big Lottery funded project.
5. **Planning Inspectorate.** Notice of third written questions from the Examiner on Triton Knoll Wind Farm Electrical Cable Route application; responses due 17 February 2016

**SCHEDULE B** items noted as received and dealt with were as follows:

1. **ELDC.** Invitation to first new ELDC Area Forum meetings. Three session offered: i) Area Forum: North - Monday 4 April, The London Road Sports Pavillion, Louth, 7-9 pm with tea/coffee from 6.30 pm; ii) Area Forum: East – Tuesday 12 April, The Corn Exchange, Alford, 7-9 pm with tea/coffee from 6.30 pm; iii) Area Forum: West – Monday 18 April, The Stanhope Hall, Horncastle 7-9 pm with tea/coffee from 6.30 pm. It was agreed to designate Cllrs. Waite and Halls to attend the Area Forum meeting at Alford.
2. **LCC Cllr. C. Pain.** Request for comments on LCC proposed bridge works to Cow Bank Drain (A52). It was noted the works will occur during a very busy time of year and closing the road would have a negative impact on the seasonally increased local traffic. It was therefore agreed to write to advise consent and support for the works as they are essential but to request LCC don’t close the road but instead impose single lane traffic.
3. **LCC Cllr. C. Pain.** Trading Standards newsletter. See previously forwarded email.

**SCHEDULE B** items received after distribution of the agenda were noted and handled as follows:

4. **LCC.** Review of road traffic signs along old A158; village nameplate on west approach into Burgh to be renewed, £75 contribution sought if Twinning element to be renewed also.
5. **LCC.** Temporary traffic restriction for surface dressing works. 40 mph speed limit (with 10 mph convoy) on A158 from A1028/B1196 Roundabout (Station Rd.) and Gunby Rd. (between A158 and a point 400 metres East).
6. **Planning Inspectorate.** Final statements and responses to additional questions due Monday 29 February 2016;
7. **Tower Mint.** Commemorative HM Queen Elizabeth 90th Birthday Medal £1.99 + VAT and carriage.
8. **Nottingham Building Society.** AGM voting forms.
9. **E.ON.** Council chamber electricity meter being phased out; schedule date for replacement. It was agreed to request a SMART meter so E.ON don’t have to enter the building to take a reading.
332.15 Outside Representative Reports

- **LCC Cllr. C. Pain reported**—
  o LCC Budget. The situation is dire with LCC facing £38.4M in cuts next year; preparation of a 2-year budget would reflect the council as bankrupt. In the short term they will cut 2 directors and probably 250 jobs although LCC don’t really have any excess staff at this point. For 2016/17, £7.2M in savings and additional income will be drawn in from LCC’s provision of Adult Social Care services.
  o Roads. With little money in the coffers, no major road works should be expected
  o Flood Scrutiny Meeting today with Environment Agency (EA). EA are now denying River Steeping needs dredging at all and assert that removing silt will make no difference. LMDB don’t agree with this. New study module being done but LMDB’s assertions and concerns are being ignored. Cllr. Pain is speaking with the Minister re culling of badgers where they’re threatening people’s livelihoods; he’s seeking permission to be able to cull badgers. The Chairman echoed the difficulties with the EA over this issue and that EA’s obstructive behaviour was noted. It was also noted a combined tidal surge and rainfall event could result in a major incident under present conditions.

- **ELDC Cllr. N. Cooper reported**—
  o ELDC has raised its portion of the council tax by 4%.
  o Councillors’ Community grant funding pot/scheme has been withdrawn. Officers administering the grant service are to be eliminated; parish clerks will be enlisted to sign off on grant forms and send them through to ELDC. This grant money is important for sparsely populated parishes that don’t have a large council tax base.
  o Street lighting. It’s currently in the budget to withdraw street lighting but Leader Craig Leyland has suggested ELDC could take over responsibilities of maintenance etc. provided the parishes contribute to cover the cost of actually lighting the lamps. Cllr. Fenton inquired of the possibility of solar powered lighting and how this might be affected; the Chairman noted this would not preclude parishes from doing what they wish to do and that he needed to do more research on how this might work in Burgh.

333.15 Upcoming Public Engagements and Flag Day

It was agreed to ensure the Union flag is raised by the handyman on the following March dates:

- 10 March Birthday of the Earl of Wessex
- 14 March Commonwealth Day (second Monday in March)

Cllr. Martin inquired whether a Lincolnshire flag could be flown at all times other than those requiring the Union flag; it was agreed to do so and to obtain a Lincolnshire flag as necessary. It was thought former councillor J. Clarke might have one. The Clerk is to contact Mr. Clarke and advise the handyman of the flag dates.

334.15 Workplace Pension Arrangements

It was noted that pursuant to The Pensions Act 2008, the council’s employment of the Clerk under the current hours and salary arrangements mandated provision of a workplace pension and automatic enrolment of the Clerk in the scheme with the council making contributions at least at the prescribed minimum contribution rate. The details of the Government established scheme were noted, including monthly contribution levels and payment options and other scheme terms and conditions.

It was therefore **resolved** to:

1. Enroll as employer in the NEST workplace pension scheme.
2. Automatically enroll the Clerk as member of NEST.
3. Make employer contributions at the minimum rate of 1% of Clerk’s qualifying earnings.

4. Make payment of contributions by direct debit from the Lloyds Bank account.

5. Designate:
   a. The Clerk to sign NEST’s Employer Terms and Conditions signifying agreement to abide by the statutory Order and Rules establishing and governing NEST (the NEST Orders and Rules), including agreement to meet NEST’s operational requirements for electronic provision of information in certain formats, and representation by the Employer Panel which gives its views at Trustee level within NEST Corporation.
   b. The Clerk as a Full Access Delegate with full operational capacity on the NEST account.
   c. Lloyds Bank Signatories as Payment Delegates (Cllrs. N. Cooper, B. Waite, E. Garwood & J. Brookes) on the NEST account.

335.15 ROSPA Report – Causeway Play Area
It was resolved to defer review of the findings to the Open Spaces Committee and to locate a competent individual to review the report with the Committee.

336.15 ROSPA Report and Improvements Scheme – Tinkers Green
It was resolved to defer review of the findings of the report to the Open Spaces Committee alongside the Causeway Play Area report findings.

There being no further business, the meeting was closed at 9.03 pm.